

Notice of competitive event change policy

- Competitive event selections are considered final once competition registration closes on Sunday, May 21, 2017.
 - Chapter advisors must check their competition registration carefully for accuracy – both prior to submitting registration and when they receive the confirmation invoice.
- Selections for state advisor approval events are considered final when submitted on or before May 24, 2017. Be sure to check your selections carefully for accuracy.
 - Chapter advisors will receive an automated email confirming state advisor approval events for their chapter. Chapter advisors must review these confirmation emails carefully for accuracy.
- Should a change be requested for any reason after the stated deadlines, a \$50 change fee will be charged per person per event, if the change is approved.
 - Only chapter members previously registered as competitors by May 21st will be eligible for change requests and subsequently charged the \$50 per person per event change fee.
- Should an urgent need occur for a competitive event change on-site at the national TSA conference in Orlando, June 21st is the **final** date to request a change.
 - **No changes will be made once competitions start on Thursday, June 22nd.**
- TSA reserves the right to approve or not approve a requested change.
- Fees must be paid by credit card, check, or cash prior to any change being made.

No exceptions will be made to this policy as approved by the TSA, Inc. Board of Directors.